

**APPENDIX 4: APPROVED AND COSTED ESTABLISHMENT ANALYSIS FOR THE SECRETARIAT OF ETHICS AND INTEGRITY**

	<b>Title</b>	<b>Salary</b>	<b>Approved</b>	<b>Monthly</b>	<b>Approved</b>
		<b>Scale</b>	<b>Establishment</b>	<b>Salary</b>	<b>Annual Salary</b>
	<b>OFFICE OF THE MINISTER</b>				
1	Principal Personal Secretary	U2	1	1,247,467	14,969,604
2	Senior Assistant Secretary Personal Assistant	U3	1	723,868	8,686,416
3	Stenographer Secretary	U5	1	462,852	5,554,224
4	Driver	U8	1	221,988	2,663,856
5	Office Attendant	U8	1	221,988	2,663,856
6	Body Guard		1	221,988	2,663,856
	<b>Sub-Total</b>		<b>6</b>		<b>34,537,956</b>
	<b>OFFICE OF THE SECRETARY-ETHICS AND INTEGRITY</b>				
1	Permanent Secretary-Ethics and Integrity	UIS	1	3,768,835	45,226,020
2	Senior Personal Secretary	U3	1	933,461	11,201,532

3	Stenographer Secretary	U5	1	462,852	5,554,224
4	Driver	U8	1	221,988	2,663,856
5	Office Attendant	U8	1	221,988	2,663,856
	<b>Sub-Total</b>		<b>5</b>		<b>67,309,488</b>
	<b>SUPPORT FUNCTIONS</b>				
<b>(i)</b>	<b>Department of Finance and Administration</b>				
<b>(a)</b>	<b>Office of the Under Secretary</b>				
1	Under Secretary	UISE	1	1,859,451	22,313,412
2	Personal Secretary	U4	1	723,868	8,686,416
3	Driver	U8	1	221,988	2,663,856
4	Office Attendant	U8	1	221,988	2,663,856
	<b>Sub-Total</b>		<b>4</b>		<b>36,327,540</b>
<b>(b)</b>	<b>Administrative Support Unit</b>				

1	Principal Assistant Secretary	U2	1	1,247,467	14,969,604
2	Senior Assistant Secretary	U3	1	933,461	11,201,532
3	Assistant Secretary	U4	2	723,868	17,372,832
4	Personal Secretary	U4	1	723,868	8,686,416
5	Stenographer Secretary	U5	1	462,852	5,554,224
6	Driver	U8	5	221,988	13,319,280
7	Office Attendant	U8	2	221,988	5,327,712
	<b>Sub-Total</b>		<b>13</b>		<b>76,431,600</b>
	<b>(c) Accounts and Finance Unit</b>				
1	Principal Accountant	U2	1	1,345,390	16,144,680
3	Accountant	U4	1	876,222	10,514,664
4	Senior Accounts Assistant	U5	1	528,588	6,343,056
5	Senior Stores Assistant	U6	1	528,588	6,343,056
6	Accounts Assistant	U7	1	343,792	4,125,504
	<b>Sub-Total</b>				<b>43,470,960</b>

			<b>5</b>		
	<b>(d) Reception and Security</b>				
1	Receptionist	U6	1	426,792	5,121,504
2	Security Assistant	U7	1	343,792	4,125,504
	<b>Sub-Total</b>		<b>2</b>		<b>9,247,008</b>
	<b>(e) Records and Registry</b>				
1	Senior Records Officer	U3	1	933,461	11,201,532
2	Assistant Records Officer	U5	2	528,588	12,686,112
3	Records Assistant	U7	1	343,792	4,125,504
5	Office Attendant	U8	1	221,988	2,663,856
	<b>Sub-Total</b>		<b>4</b>		<b>19,475,472</b>
	<b>Totals for the Department of Finance and Administration</b>		<b>28</b>		<b>184,952,580</b>

<b>(ii)</b>	<b>Human Resource Management Unit</b>				
1	Principal Human Resource Officer	U2	1	1,247,467	14,969,604
2	Senior Human Resource Officer	U3	1	933,461	11,201,532
3	Human Resource Officer	U4	1	723,868	8,686,416
	<b>Sub-Total</b>		<b>3</b>		<b>34,857,552</b>
<b>(iii)</b>	<b>Policy and Planning Unit</b>				
1	Principal Economist	U2	1	1,247,467	14,969,604
2	Senior Policy Analyst	U3	1	933,461	11,201,532
3	Economist	U4	1	876,222	10,514,664
	<b>Sub-Total</b>		<b>3</b>		<b>36,685,800</b>
<b>(iv)</b>	<b>Internal Audit Unit</b>				
1	Senior Internal Auditor	U3	1	1,046,396	12,556,752
2	Internal Audit	U4	1	876,222	10,514,664
	<b>Sub-Total</b>		<b>2</b>		<b>23,071,416</b>

<b>(v)</b>	<b>Procurement and Disposal Unit</b>				
1	Senior Procurement Officer	U3	1	1,046,396	12,556,752
2	Procurement Officer	U4	1	876,222	10,514,664
	<b>Sub-Total</b>		<b>2</b>		<b>23,071,416</b>
<b>(vi)</b>	<b>Information and Communication (I&amp;C)</b>				
1	Assistant Commissioner-Information and Communications	UIE	1	1,859,451	22,313,412
2	Principal Communications Officer- Information and Comm.	U2	1	1,247,467	14,969,604
3	Senior Information Scientist	U3	1	1,046,396	12,556,752
4	Senior Information Technologist	U3	1	1,046,396	12,556,752
5	Librarian	U4	1	723,868	8,686,416
6	Information Scientist	U4	1	876,222	10,514,664
7	Systems Administrator	U4	1	876,222	10,514,664
8	Assistant Librarian	U5	1	528,588	6,343,056
	<b>Sub-Total</b>		<b>8</b>		<b>98,455,320</b>

	<b>Totals for the Support Function</b>		<b>46</b>		<b>401,094,084</b>
	<b>DIRECTORATE OF ETHICS</b>				
	<b>Office of the Director</b>				
<b>(i)</b>	Director -Ethics	UISE	1	1,859,451	22,313,412
1	Personal Secretary	U4	1	723,868	8,686,416
2	Driver	U8	1	221,988	2,663,856
3	Office Attendant	U8	1	221,988	2,663,856
4	<b>Sub-Total</b>		<b>4</b>		<b>36,327,540</b>
<b>(ii)</b>	<b>Department of Ethics Policy and Standards</b>				
1	Commissioner-Ethics Policy and Standards	UISE	1	1,859,451	22,313,412
2	Assistant Commissioner-Ethics Policy and Standards	UIE	1	1,657,677	19,892,124
3	Principal Ethics Officer-Ethics Policy and Standards	U2	1	1,247,467	14,969,604

4	Senior Ethics Officer-Ethics Policy and Standards	U3	1	933,461	11,201,532
5	Ethics Officer-Ethics Policy and Standards	U4	2	723,868	17,372,832
6	Stenographer Secretary	U5	1	462,852	5,554,224
7	Driver	U8	1	221,988	2,663,856
8	Office Attendant	U8	1	221,988	2,663,856
9	<b>Sub-Total</b>		<b>9</b>		<b>96,631,440</b>
<b>(iii)</b>	<b>Department of Ethics Compliance</b>				
1	Commissioner-Ethics Compliance	UISE	1	1,859,451	22,313,412
2	Assistant Commissioner-Ethics Compliance	UIE	1	1,657,677	19,892,124
3	Principal Ethics Officer-Ethics Compliance	U2	1	1,247,467	14,969,604
4	Senior Ethics Officer-Ethics Policy and Standards	U3	1	933,461	11,201,532
5	Stenographer Secretary	U5	1	462,852	5,554,224
6	Ethics Officer-Ethics Compliance	U4	2	723,868	17,372,832
7	Driver	U8	1	221,988	2,663,856
8	Office Attendant	U8	1		



				221,988	2,663,856
	<b>Sub-Total</b>		<b>9</b>		<b>96,631,440</b>
<b>(iv)</b>	<b>Pornography Code Committee Support Unit</b>				
1	Principal Ethics Officer-Ethics Standards and Principles	U2	1	1,247,467	14,969,604
2	Ethics Officer-Ethics Standards and Principles	U4	1	723,868	8,686,416
	<b>Sub-Total</b>		<b>2</b>		<b>23,656,020</b>
	<b>Totals for the Directorate of Ethics</b>		<b>24</b>		<b>253,246,440</b>
	<b>DIRECTORATE OF LEGAL AFFAIRS</b>				
<b>(i)</b>	<b>Office of the Director</b>				
1	Director -Legal Affairs	UISE	1	2,893,252	34,719,024
2	Commissioner -Legal Affairs	UISE	1	2,370,401	28,444,812
3	Personal Secretary	U4	2	723,868	17,372,832
4	Driver	U8	2	221,988	5,327,712

5	Office Attendant	U8	1	221,988	2,663,856
	<b>Sub-Total</b>		<b>7</b>		<b>88,528,236</b>
<b>(ii) Division of Ethics Legal Drafts and Development</b>					
1	Assistant Commissioner-Ethics Legal Drafts and legal Dev't	UIE	1	1,700,392	20,404,704
2	Principal Legal Officer-Ethics Legal Drafts and legal Dev't	U2	1	1,345,380	16,144,560
3	Senior Legal Officer-Ethics Legal Drafts and legal Dev't	U3	1	1,046,396	12,556,752
4	Legal Officer-Ethics Legal Drafts and legal Dev't	U4	1	876,222	10,514,664
5	Pool Stenographer	U6	1	405,239	4,862,868
6	Driver	U8	1	221,988	2,663,856
	<b>Sub-Total</b>		<b>6</b>		<b>67,147,404</b>
<b>(iii) Division of Ethics Legal Compliance</b>					
1	Assist. Commissioner-Ethics Legal Compliance	UIE	1	1,700,392	20,404,704
2	Principal Legal Officer-Ethics Legal Compliance	U2	1	1,345,380	16,144,560
3	Senior Legal Officer-Ethics Legal Drafts and legal Dev't	U3	1	1,046,396	12,556,752

4	Legal Officer-Ethics Legal Compliance	U4	2	876,222	21,029,328
5	Pool Stenographer	U6	1	405,239	4,862,868
6	Office Attendant	U8	1	221,988	2,663,856
7	Driver	U8	1	221,988	2,663,856
	<b>Sub-Total</b>		<b>8</b>		<b>80,325,924</b>
	<b>Totals for the Directorate of Legal Affairs</b>		<b>21</b>		<b>236,001,564</b>
	<b>DIRECTORATE OF RELIGIOUS AFFAIRS</b>				
1	Director -Religious Affairs	UISE	1	2,893,252	34,719,024
2	Commissioner - Religious Affairs	UISE	1	2,370,401	28,444,812
3	Assistant Commissioner-Religious Affairs M&E	UIE	1	1,700,392	20,404,704
4	Assist. Commissioner-Religious Affairs Policy and Standards	UIE	1	1,700,392	20,404,704
5	Principal Ethics Officer-Religious Based Organizations M&E	U2	1	1,345,380	16,144,560
6	Principal Ethics Officer-Relgs Based Orgns Advocacy & Support	U2	1	1,345,380	16,144,560

7	Senior Ethics Officer-Religious Affairs M&E	U3	1	1,046,396	12,556,752
8	Senior Ethics Officer-Religious Affairs Policy and Standards	U4	1	1,046,396	12,556,752
9	Personal Secretary	U4	1	723,868	8,686,416
10	Stenographer Secretary	U5	1	462,852	5,554,224
11	Office Attendant	U8	2	221,988	5,327,712
12	Driver	U8	4	221,988	10,655,424
	<b>Totals for the Directorate of Religious Affairs</b>		<b>16</b>		<b>191,599,644</b>
	<b>GRAND TOTAL</b>		<b>118</b>		<b>1,183,789,176</b>