

APPROVED COSTED STAFF ESTABLISHMENT FOR TOWN COUNCIL MAY 2016

	JOB TITLE	SAL	APPROV	MONTHLY	ANNUAL
		SCALE	ESTAB	SALARY	SALARY
	OFFICE OF THE TOWN CLERK				
1	Town Clerk	U2	1	1,247,467	14,969,604
2	Driver	U8	1	221,987	2,663,844
	Sub-Total		2		17,633,448
	ADMINISTRATION				
1	Senior Assistant Town Clerk	U3	1	933,461	11,201,532
2	Assistant Town Clerk	U4	1	723,868	8,686,416
3	Human Resource Officer	U4	1	723,868	8,686,416
4	IT Officer	U4	1	1,175,632	14,107,584
5	Stenographer Secretary	U5	1	462,852	5,554,224
6	Assistant Records Officer	U5	1	462,852	5,554,224
7	Pool Stenographer	U6	1	426,265	5,115,180
8	Law Enforcement Officer	U5	1	462,852	5,554,224
9	Town Agent (Customise according to wards)	U5	3	462,852	16,662,672
10	Law Enforcement Assistant	U8	3	200,296	7,210,656
11	Office Typist	U7	2	343,792	8,251,008
12	Askari	U8	2	200,296	4,807,104
13	Office Attendant	U8	3	221,987	7,991,532
14	Driver	U8	2	221,987	5,327,688
	Sub-Total		23		114,710,460
	FINANCE AND PLANNING				
1	Senior Treasurer	U3	1	1,046,396	12,556,752
2	Statistician/Economist	U4	1	876,222	10,514,664
3	Senior Accounts Assistant	U5	1	528,588	6,343,056
4	Assistant Inventory Management Officer	U5	1	528,588	6,343,056
5	Assistant Tax Officer	U6	1	426,265	5,115,180
6	Accounts Assistant	U7	2	343,792	8,251,008
	Sub-Total		7		49,123,716
	WORKS				
1	Town Engineer (Senior Engineer)	U3	1	1,286,135	15,433,620
2	Physical Planner	U4	1	876,222	10,514,664
3	Assistant Engineering Officer/Civil	U5	2	699,889	16,797,336

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4	Assistant Engineering Officer (Water)	U5	1	699,889	8,398,668
5	Assistant Environment Officer	U5	1	462,852	5,554,224
6	Engineering Assistant	U7	1	343,792	4,125,504
7	Porter	U8	2	200,296	4,807,104
8	Machine Operator	U8	1	221,987	2,663,844
9	Machine Attendants	U8	1	200,296	2,403,552
	Sub-Total		11		70,698,516
TRADE , INDUSTRY AND LOCAL ECONOMIC DEVELOPMENT					
1	Senior Commercial Officer	U3	1	933,461	11,201,532
2	Assistant Commercial Officer	U5	1	462,852	5,554,224
	Sub-Total		2		16,755,756
PRODUCTION					
1	Veterinary Officer	U4	1	1,175,632	14,107,584
2	Assistant Agricultural Officer	U5	1	699,889	8,398,668
3	Assistant Veterinary Officer	U5	1	699,889	8,398,668
	Sub-Total		3		22,506,252
COMMUNITY BASED SERVICES					
1	Senior Community Development Officer	U3	1	933,461	11,201,532
2	Assistant Community Development Officer	U6	1	426,265	5,115,180
3	Assistant Labour Officer	U6	1	426,265	5,115,180
	Sub-Total		3		21,431,892
INTERNAL AUDIT UNIT					
1	Senior Internal Auditor	U3	1	1,046,396	12,556,752
	Sub-Total		1		12,556,752
PUBLIC HEALTH					
1	Principal Health Inspector	U3	1	1,286,135	15,433,620
2	Health Inspector	U5	1	699,889	8,398,668
3	Health Assistant	U7	1	424,028	5,088,336
	Sub-Total		3		28,920,624
	TOTAL WITHOUT HEALTH CENTRES		55		354,337,416