

General Lines : +256 414 250 534/6
 : +256 414 250 557/8
Minister : +256 414 251003
Minister of State : +256 414 251004
Permanent Secretary : +256 414 251002
Email : ps@publicservice.go.ug
Website : www.publicservice.go.ug



THE REPUBLIC OF UGANDA

MINISTRY OF PUBLIC SERVICE
PLOT 12 NAKASERO HILL ROAD
P.O. BOX 7003
KAMPALA
UGANDA

In any correspondence on
this subject please quote no. **ARC 135/306/01**

2nd June, 2017

All Accounting Officers

Ministries, Departments, Agencies (MDAs) and
Local Governments (LGs)

IMPLEMENTATION OF APPROVED STRUCTURES FOR GOVERNMENT INSTITUTIONS

As you are aware, Cabinet through Action Extracts from Minute No. 77 (CT 2016) and No. 78 (CT 2016); approved Structures and Staff Establishments for Ministries, Departments, and Agencies (MDAs); and Local Governments respectively.

Ministry of Public Service has since communicated the approved Structures and Staff Establishment to respective Ministries, Departments and Agencies for implementation within the available resources.

For the case of Local Governments, the Model Structures and Establishments were posted on the Ministry's website for all Chief Administrative Officers and Town Clerks to note, in preparation for customization to suite their unique needs.

In 2016, Officials from Ministry of Public Service visited various Local Governments to guide and support the customization of structures for individual Local Governments. The majority of Local Governments have since adopted their Structures, submitted to the Ministry of Public Service for approval and obtained feedback, advising them to commence implementation within the available resources.

This communication therefore, serves to inform you that henceforth, all appointments, re-deployment, re-designation and promotions in Government

Institutions, should be based on the approved structures and establishments, as communicated by Ministry of Public Service.

Please note that in the Financial Year (2017/2018), any appointments, deployments and promotions made outside the Approved Structures and Establishments, will not attract any wage.



Catherine Bitarakwate Musingwiire (Mrs.)

PERMANENT SECRETARY

CC: Permanent Secretary/Secretary to the Treasury, Ministry of Finance, planning and Economic Development

Secretary, Public Service Commission

Secretary Education Service Commission

Secretary Health Service Commission

Secretary Judicial Service Commission

Secretaries for District Service Commissions