



## MINISTRY OF PUBLIC SERVICE

### BID NOTICE UNDER OPEN DOMESTIC BIDDING

#### PROCUREMENT OF ONE PICKUP DOUBLE CABIN AND ONE STATION WAGON FOR THE MINISTRY – MoPS/ SUP/ 2017-18/ 00236

1. The Ministry of Public Service has allocated funds to be used for the acquisition of a pickup double cabin and a Station wagon.
2. The Entity invites sealed bids from eligible bidders for the provision of the above supplies.
3. Bidding will be conducted in accordance with the open domestic bidding method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 7(a) from 8am – 5pm.
5. The Bidding documents in English may be purchased by interested bidders on the submission of a written application to the address below at 7(b) and upon payment of a non-refundable fee of **100,000** (Ugandan Shillings One Hundred Thousand Only). The method of payment will be on account number: **000050088000017**, account title: **Civil Service College Uganda**, Bank: **Bank of Uganda**, Branch: **Kampala Road** in Ugandan Shillings.
6. Bids must be delivered to the address below at 7(c) at or before 10:00 am, 30<sup>th</sup> April 2018. All bids must be accompanied by a bid security of **Shs.3,500,000** (Ugandan Shillings Three Million Five Hundred Thousand Only) for Lot One Station Wagon and **Shs. 1,700,000** (Ugandan Shillings One Million Seven Hundred Thousand Only) for Lot Two Double Cabin Pickup. Bid securities or bid securing declarations must be valid until **16<sup>th</sup> October 2018**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 7(d) at 10:30 am, 30<sup>th</sup> April 2018.
7. (a) Documents may be inspected at: Ministry of Public Service, Plot 12 Nakasero Hill Road, PDU Unit, Room 38, P.O. Box 7003, Kampala.  
  
(b) Documents will be issued from: Ministry of Public Service, Plot 12 Nakasero Hill Road, PDU Unit, Room 38, P.O. Box 7003, Kampala.  
  
(c) Bids must be delivered to: Ministry of Public Service, Plot 12 Nakasero Hill Road, PDU Unit, Room 38, P.O. Box 7003, Kampala.

(d) Address of bid opening: Ministry of Public Service, Plot 12 Nakasero Hill  
Road, PDU Unit, Room 38,  
P.O. Box 7003, Kampala.

8. The planned procurement schedule (subject to changes) is as follows:

<b>Activity</b>	<b>Date</b>
a. Publish bid notice	4 <sup>th</sup> April 2018
b. Bid closing date	30 <sup>th</sup> April 2018
c. Evaluation process	2 <sup>nd</sup> May 2018
d. Display and communication of best evaluated bidder notice	17 <sup>th</sup> May 2018
e. Contractsignature	30 <sup>th</sup> May 2018